

**Bartlett High School  
Booster Club  
Meeting Minutes**

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Meeting Date: 09/10/02

Meeting Time: 7:00pm

Presiding: Silvia Stade

Officers Present: Silvia Stade, Diane Markowski, Len Hardy, Dan Kallenbach, Ken Kaczynski

Directors Present: Bruce Werner (Cheer), Bob Pastor (Football), Lois Pastor (Wrestling), Ed Stade (Basketball), Kathy Smith (Boy's Track), Dan Palmer (Student Council), Debi Stramaglio (Girl's Volleyball), Norma Rind (Softball), Ken Kaduk (Boy's Soccer), Kathy Burns (Cross Country), Diana Kaufman (Dance Spirit, proxy for Jim Watt), Bridget Billings (Fine Arts, proxy for Pip Tegtmeyer)

Regular Members: 5 present

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The meeting was called to order at 7:00pm.

The Minutes from the August meeting were reviewed. A motion to accept the minutes was made by Kathy Smith, seconded by Norma Rind, and was passed unanimously.

**President's Report – Silvia Stade**

- The Booster's have fulfilled their goal to raise enough money to purchase one defibrillator. Any club that has not yet donated can still do so.
- The Bartlett Fire Department will train twenty people on the use of the defibrillators on Saturday, September 21. This training is free of charge. There will be another training session in December.
- On September 11, 2002 there will be a program in the Auditorium from 7:15 – 7:30. There will also be a moment of silence in 3<sup>rd</sup> period.
- Homecoming week will start with a parade on Sunday, September 15<sup>th</sup> at 1pm. All groups are invited to participate.
- Monday, September 16<sup>th</sup> is Hawkfest. It will be held in the parking lot by the mobiles. Everyone is welcome.
- The annual Powderpuff games are at Millennium Field on Wednesday, September 18<sup>th</sup>. Concessions will be open and will be run by the Football Booster Club.
- The Homecoming Game will be Friday, September 20<sup>th</sup> against Larkin. Be there or be square!
- The Homecoming Dance is Saturday night, September 21<sup>st</sup>.
- There are approximately 150 steaks left over from the Steak Fry. They are sealed in packs of 3 and 4 and are still frozen. They are available for \$5.00 per steak.

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**Athletic Director's Report – Dan Kallenbach**

- Thursday, September 19<sup>th</sup> from 7:00pm until 9:00pm is open house at the High School. The evening starts in the Auditorium at 7:00pm and will progress with parents attending each of their child's classes.
- The new golf cart for the trainer has been ordered and should arrive within a week. The total price was \$5,600.00.

**Treasurer's Report – Tom Connor**

- Tom Connor was not able to attend, and although the Treasurer's Report was distributed, it will be presented at October's meeting.

**Committee Reports**

**Apparel – Silvia Stade**

- Silvia explained that she would like to allow the Booster Club to donate 4 shirts for the "American Ideals" contest being held at the High School. A motion was made to allow this donation by Dan Palmer, the motion was seconded by Bob Pastor, and was approved unanimously.
- Apparel sales at the last home football game amounted to approximately \$600.00. This should improve as the weather turns cooler.
- Silvia will be selling Hawk Wear at the open house on Thursday, September 19<sup>th</sup>.

**Club Reports**

**Football – Bob Pastor**

- Football purchased their annual tee shirts. The estimated price for the tee shirts was \$490.00, which would not have required Board approval. The actual expense was \$687.70, which does require Board approval. A motion to approve this expense was made by Kathy Smith, seconded by Norma Rind, and was approved unanimously.
- The Football Booster Club received a donation of \$1000.00 from the Flood family. They would like to use this donation to purchase video equipment for the football program. The actual cost of the equipment is \$1097.81. Bob Pastor made a motion that this expense be approved. This motion was seconded by Bridget Billings, and was approved unanimously.
- Torn Apparel is producing ½ and ½ jerseys of Bartlett Football home and away colors. The price of the silk-screened jerseys is \$35, the price of a sewn jersey is somewhat more. Bob indicated that the prices quoted by Torn Apparel are at their cost, they are not making a profit.
- Donation buckets were put out at the last football game to collect money for the defibrillators. \$68.00 was collected.

**Dance Spirit – Diana Kaufman (proxy for Jim Watt)**

- Diana made a motion that an expense of \$2007.20 be approved for the purchase of uniforms. This motion was seconded by Bob Pastor, and was approved unanimously.

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- During further discussion it was decided that approval was not necessary for this expense. These moneys had been collected from the parents for the purchase of the uniforms, the money had been deposited into the Booster Club account, and a check consolidating these funds was needed to purchase the uniforms. Also, Silvia reiterated that these types of funds are **not** subject to the 10% General Booster Club deduction that is applied to fundraising.
- Diana requested permission to sell gourmet suckers at school events. This motion was seconded by Bob Pastor and was approved unanimously.
- Diana requested permission to hold *Homemade Gourmet* home parties as a fundraiser. 20% of the profits would be donated back to Dance Spirit. This motion was seconded by Dan Palmer and was approved unanimously.
- Diana requested permission to sell Fannie Mae candy by brochure. 50% of the profits would benefit Dance Spirit. This motion was seconded by Lois Pastor and was approved unanimously.
- Diana requested permission to hold a hayride at Janesway Farms. This would be a fundraiser, but also a get-together for Dance Spirit parents. This is an adult's only event. The cost would be \$25 per person and would include 2 hours of a hayride, a meal, the use of the party gazebo, and a bonfire. This motion was seconded by Norma Rind and was approved unanimously.

**Girl's Volleyball – Debi Stramaglio**

- Debi requested that an expense be approved for \$1090.35, to cover items off of the Coaches "wish list". This motion was seconded by Dan Palmer and was approved unanimously.
- Debi discussed, and motioned for approval of, a Cosmic Night Golf fundraiser. The club is just beginning the investigation into this, so the motion was pending available dates, fees, etc. This motion was seconded by Lois Pastor and was approved unanimously.
- Girl's Volleyball would like to make a \$50 donation to the defibrillator fund.
- Since Girl's Volleyball will be at an away game during Homecoming week, they will be having their Spirit Day between games on October 17<sup>th</sup>.
- Girl's Volleyball will be holding Senior Recognition at their game on October 24<sup>th</sup>.

**Softball - Norma Rind**

- Softball would like to make a \$50 donation to the defibrillator fund.

**Fine Arts - Bridget Billings (proxy for Pip Tegmeyer)**

- Bridget asked for permission to sell Light Products at school events. These products include small light wands, and magnetized light buds. Fine Arts has already received permission from the School Administration for these products. This motion was seconded by Debi Stramaglio and was approved unanimously.
- 147 crafters have signed up for the Craft Fair. This is full and there is a waiting list.
- Bridget asked the board for permission to hold a cash raffle at the Craft Fair and asked the General Booster Club for a cash donation to go towards this raffle. Silvia stated that the General Club had not done this before, and that the Executive Board would have to discuss it. This will be put on the agenda for the October meeting. A question was raised as to whether a raffle permit would be required for cash prizes.

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Dan Palmer indicated that it was more of a formality, and that fees were usually waved for Not for Profit organizations.

**Cross Country and Track – Kathy Burns - Cross Country, Kathy Smith - Track**

- The Girl's Cross Country Club and the Boy's Cross Country Club would like to combine into one club for managing their finances. The Coaches and Parents want this structure change. Additional discussion with Tom Connor is required.
- There is a Cross Country meet on September 28<sup>th</sup> at Sunset Park. Kathy asked for permission to sell concessions at the park. Dan indicated that Board permission is not required to sell concessions at your own events. Len noted that they might want to check with the Park District about this as Health Department permits might be required.

**Old Business**

- Ken Kaczynski gave a status report on the By-laws Committee. The goal of the initial meeting was to review the entire set of by-laws and to mark articles and sections that might require modifications. Further committee meetings would be spent discussing each of these in detail; with the ultimate deliverable being recommendations for changes to be presented to the Officers and to the Directors. The committee will be meeting once a month until the job is complete.
- Ed Stade informed the Board that Chicago Street Pizza had been chosen as the pizza vendor for all Booster Club activities. This decision was based on the taste tests, and on the results of the Request for Proposal (RFP) sent out to pizza vendors in the area. Chicago Street will be providing 2 pizza ovens for Millennium Field and one for the High School.
  - Track indicated that they had very good success with Chicago Street during last year's activities.
  - Dance Spirit questioned whether the use of Chicago Street was a requirement for all clubs and activities. The Board confirmed that it was a requirement, and that the clubs would receive the best price, with consistent quality and presentation if they used our agreed upon vendor.

**New Business**

- Ken Kaczynski spoke of the newly re-formed Concerned Citizens for Education (CCE). This group was re-organized to support the upcoming U-46 referendum. Ken asked if we could schedule an information session with the CEC for the October Booster Club meeting. The group felt that this would be appropriate and Ken agreed to get them scheduled.
- Lois Pastor asked if the Defibrillator Committee could put donation buckets up at all sporting events. It was thought that no Booster Club approval was required, but that each Director should be notified in advance.

**Announcements**

***Next Board Meeting, Tuesday, October 8 at 7:00pm, Bartlett High School Library.***

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The meeting was adjourned at 8:30pm.

Respectfully Submitted,

Len Hardy  
Secretary, BHS Booster Club