

**Bartlett High School  
Booster Club  
Meeting Minutes**

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Meeting Date: 09/14/2004  
Meeting Time: 7:00pm  
Presiding: Len Hardy  
Officers Present: Len Hardy, Bob Pastor, Mike Wenc  
Directors Present: Tami Mercadante (Cheerleading), Kathy Burns (Cross Country), Chris Ptak (Boys Volleyball), Jean McNelly (Soccer), Michelle Robertson (Girls Volleyball), Pip Tegtmeyer (Fine Arts), Chris Lopatkiewicz (Dance Spirit), Mike Wenc (Baseball), Vince Mastandrea (Football), Dan Palmer (Student Council)  
Regular Members: 8 present

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The meeting was called to order at 7:03pm.

The minutes from the August meeting were reviewed. A motion to accept the minutes was made by Tami Mercadante, seconded by Michelle Robertson, and was passed unanimously.

**President's Report – Len Hardy**

- There were no updates to report for this meeting.

**Athletic Director's Report – Dan Kallenbach**

- BHS fall athletics are in process.
- Monday, 9/20, the new U46 Head of Grounds will start. This new person, Kelly Borac, has experience, which should benefit the district.

**Treasurer's Report – Bob Pastor**

- Registration continues and there over 200+ members this year.
- Bob reviewed the treasurer's report. There is \$20,271.55 in the General Booster Club and \$68,135.26 in the Activities, for a total of \$88,406.81, in the total club.
- There was \$659.75 raised by selling spirit apparel during registration.

**Committee Reports**

**Ways and Means – Tom Connor/Ed Stade**

- Ed Stade discussed the need to generate more money for the main booster club. An idea that has surfaced is hold a raffle. There have been many contributions that have been made by the main booster club: whirlpool, hall of fame, defibrillators, mural in the gym, etc.
- Gary Prince presented the concept behind the raffle. This raffle will be a "Sweepstakes" and could coincide with the NFL season. The details of how the sweepstakes would be run were discussed. A question was raised to determine if a permit is needed. Discussion then focused on a clear definition of this sweepstakes to determine if this was classified as a Chance, a Prize, or a Donation. Dan Palmer agreed to have discussions with both the DuPage & Cook County states attorney's office for further clarification. Further discussion will take place on this idea.
- It was recommended that the accomplishments of the General Booster Club be available for all parents to see at the Parent Meeting on 9/29.

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**Communications – Bob Pastor**

- Bob is waiting on the Fine Arts club to determine what type of equipment will be required. Fine Arts would like to be on October agenda to discuss this topic.
- Football broadcasts have gone well and there is another broadcast on Friday.
- Two head phones have been replaced.

**BHS Booster Web Site – Len Hardy**

- Len is working on a new web site with new capabilities. This should be available within the next 2 weeks.

**Merchandise – Len Hardy**

- Len announced that the chair person has resigned. There is a need for a group or groups to take this responsibility over. There will be a meeting with the Executive board to discuss how the profits will be distributed to the general clubs. It was suggested that 10% go the club doing this work. A proposal will be made to the General Booster club.

**Club Reports**

**Student Council – Dan Palmer**

- Dan discussed the upcoming Hawk Fest. He stated that the BHS sign on Army Trail road was purchased by Student Council with the proceeds from Hawk Fest at a cost of \$6,000.
- Dan made a motion that the General Booster club fund \$1,000 towards the purchase of fire works for Hawk Fest. The motion was seconded by Vince Mastandrea and unanimously approved.
- There will be concessions sold at the Powder Puff game on 10/13. There will be a games held at 6:00 & 7:30.
- Dan has obtained the required amplifier permit for Hawk Fest.

**Football – Vince Mastandrea (Football)**

- Vince has 2 invoices totally \$1,246 for football jerseys. He made a motion that football be allowed to pay the invoices. The motion was seconded by Dan Palmer and unanimously approved.
- The 1<sup>st</sup> game went well and there was record set for concessions sold that night. Also, there was a record set for ticket sales for a non-playoff game.

**Cheerleading – Tami Mercandte**

- Tami made a motion to allow Cheerleading to sell taffy apples in school during October. The motion was seconded by Vince Mastandrea and unanimously approved.
- Tami made a motion to allow Cheerleading to sell flowers for Home Coming in school. There was discussion that Student Council may also sell flowers. The motion was amended that if there is no conflict with Student Council then Cheerleading will sell the flowers. The motion was seconded by Pip Tegtmeyer and unanimously approved.
- The Concert in the Park raised \$3,000 and 10% will be given to WINGS.

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**Cross Country – Kathy Burns**

- Kathy had a question regarding donations from the coaches and if 10% will go to the General club. It was clarified that there is zero costs associated with coaches fund raisers.

**Wrestling – Bob Pastor (Proxy)**

- Bob made a motion to allow Wrestling to sell Flip Flops with the Hawks logo imprinted on them. The motion was seconded by Tami Mercadante and unanimously approved.
- Bob stated that a data base has been created by Wrestling with information on 800 businesses in the Bartlett, Streamwood, Hanover Park, and Carol Stream. They are willing to offer this to other groups. They received 10 responses for donations from a mailing sent to these businesses. Bob will determine how to coordinate the distribution of this information to all the groups. Also, Bob will have a discussion with Mark Leffler about this too.

**Tennis – Bob Pastor (Proxy)**

- Tennis will be hosting sectionals on 10/15 & 10.16. There will be concession sales on these days.

**Dance Spirit – Chris Lopatkiewicz**

- Chris discussed that Ballet Bars will be installed in the Dance room. Home Depot will be providing the lumber for these.
- The Tuition Raffle will be kicking off this week. The Dance Sprit web site Dancesprit.org has all the information. There will be on 750 tickets sold at a cost of \$25 each or 5 for \$100. The winner need not be a Bartlett child.

**Fine Arts – Pip Tegtmeyer**

- Pip thanked Amnesty International and the Key Club with helping out with Market Days.

**Old Business**

- None

**New Business**

- Bob Pastor discussed a change in the financial policy for the General Booster club. There are 2 changes that are being requested to the by-laws.
  1. Currently there are 2 signatures required for all check requests. The proposal is that if a check request is > \$500 then the checked would be signed by 2 officers. If the check request is < \$500 with all the proper approvals then only 1 signature would be required. The exception would be if the payee is a director of the club.
  2. A change in the specification for proper documentation.
- These changes will be e-mailed to the directors and discussed at the next meeting. It was noted that 70% of all checks are \$500 or less. This will help streamline the entire process.
- There is a need to add Dan Kallenbach as an authorized signature for check requests.

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Vince Mastandrea motioned to adjourn the meeting. The motioned was seconded by Pip Tegtmeier and was approved unanimously. The meeting was adjourned at 8:16 PM.

**Announcements**

***Next Board Meeting, Tuesday, October 5<sup>th</sup>, at 7:00pm, Bartlett High School Library.***

Respectfully Submitted,

Mike Wenc  
Secretary, BHS Booster Club