

Bartlett High School

Booster Club

Meeting Minutes

Meeting Date: February 28, 2024

Meeting Location: BHS Library

Start Time: 7:00 pm

Presiding: Brian Sanders (President)

Officers Present: Matt Balgeman (Vice President), Martha Farabaugh (Treasurer), Dawn Engels (Asst. Treasurer), Terea Eid (Secretary)

Directors Present: Brian Sanders (Band), Tracy Rodriguez (Baseball, Boys Swimming), Terea Eid (Cross Country, Boys Track), Joy Pelz (Boys Basketball), Karen Linkevich (Girls Basketball), Elizabeth Desarden (Girls Basketball), Andrew Smolenski (Girls Lacrosse), Kelly Ryan (Softball), Dawn Engels (Wrestling)

BHS STAFF/Parents/Visitors: Jeff Bral (Athletic Director)

Called to Order at 7:09 pm by Brian Sanders (President)

LAST MEETING HIGHLIGHTS/ REVIEW OF MINUTES - Brian Sanders:

- Register your fundraisers on the website so they can be promoted on FB.
- There is a new section on the website under "Director Hub" that is called "Concession Documents." Any clubs selling concessions should familiarize themselves with this section.
- Clubs are responsible for following up on their own dime to donate checks to make sure they get received.
- Concession revenue will be reconciled after your entire concession season is over. Send Martha a spreadsheet as soon as you can once your season is up.
- We need 1 more volunteer (who doesn't have a senior) to be on the scholarship committee.

MOTION by Smolenski

Move to accept January meeting minutes. Seconded by Rodriguez and passed without dissent.

PRESIDENT'S REPORT – Brian Sanders:

- **FUNDRAISERS**

Include your times of event when registering your fundraiser (i.e. dine to donate window). This helps with the calendar and making FB posts. Send all Booster led fundraisers to the Booster Board (not just the restaurant fundraisers). Main Boosters does not need to track coaches' fundraisers as coach money and booster money does not mix.

ACTION ITEM: Eid

Add description for the type of fundraiser so the treasurer knows. Remove “coaches fundraiser” off the fundraiser application form.

ACTION ITEM: Boys/ Girls Basketball Boosters

Clean out the indoor concession area in the next few weeks and email Main Boosters once this is done. The lock code on the fridge will be changed each season.

TREASURER'S REPORT –Martha Farabaugh

Main \$183,275.52

Concession \$5,573.19

Complex \$99,439.36 (additional \$65,000 in a CD)

- The board will revisit if we pursue a CD account going forward. There are still no plans regarding the activity complex from the district.
- Check your accounts for any unclaimed deposits.
- At the end of the month, accounts are reconciled in Quickbooks. Once that occurs, it is difficult to move money, so the treasurer waits to make sure money is in the correct place. If you make a deposit, always make sure you fill out the deposit form. All that is seen on the bank statement is “deposit” so the deposit form allows the treasurer to assign the money to the appropriate group. If you are able to pick up checks directly from your restaurant fundraisers or have them sent to your home address so you can deposit those yourself on behalf of your club, rather than having them sent to the school. This will expedite funds going into your account.

ATHLETIC DIRECTOR'S REPORT – Jeff Bra

- Thank you to all winter sport boosters.
- Girls Wrestling: 2 all state qualifiers (6th place - Emma; 5th place Lily)
- Girls Basketball: super sectionals were successful
- Dance Team: 9th in state
- Speech: 4 events qualified for state

- Flag Football: should be coming in the fall, will be announced once more info
- Spring Sport registration is open

SECRETARY REPORT: More clubs are encouraged to use the website. Reach out to secretary@bhsboosters.org if you'd like to set up a tutorial to get started with this. Any clubs that need space in the storage cage please also reach out. We hope to accommodate all clubs who need the space. The Booster scholarship is available in the main office or on the school website <https://il01804616.schoolwires.net/Page/18017>. Applications are due on April 12.

ACTION ITEM: Eid

Check with Filomena if club specific scholarships can be made available in the main office.

ACTION ITEM: Main Boosters

Update New Booster Packet. Discuss ways to further support new directors.

COMMITTEE REPORTS: Scholarship committee needs one more volunteer. If you do not have a senior and are willing to read scholarship applications this year to help award the two \$1,000 Booster scholarships, please let the Booster Board know. Dawn Engels and Liz Ryniec volunteered to be part of the committee. One more volunteer is needed.

OPEN DISCUSSION ITEMS:

- Signs hung at school must be vetted by Jeff Bral.
- Village raffle application is now free and online.

CLUB REPORTS:

Band- (Brian Sanders) Trivia Night to support 2025 Disney trip, Disney every 4 years

Baseball –(Tracy Rodriguez) Trivia Night, popcorn machine needed

Basketball (Boys)- No report

Basketball (Girls)- No report

Cheer- No report

Cross Country - No report

Dance- Lockers will be decorated on Wed evening before the state send off.

Fine Arts –

Football – No report

Golf Boys – No report

Lacrosse (Girls)– (Andrew Smolenski) No BHS girls trying out yet, no experience needed, new coach, made playoffs last year, Booster account is at BHS not SEHS

Soccer (Boys) – No Report

Soccer (Girls) – No Report

Softball – No Report

Student Council – No Report

Boys Swimming - No Report

Girls Swimming – No Report

Track Girls – No Report

Track Boys- (Terea Eid)Boys and girls track will be running a graduation yard sign fundraiser.

Volleyball Girls – No Report

Wrestling - (Dawn Engels) girls sectionals - 5 girls and 3 went onto state taking 5th and 6th, banquet tomorrow

Next Meeting - March 18, 2024 at 7:00 in the BHS library

MOTION by Smolenski

Move to adjourn meeting.

Motion seconded by Rodriguez and passed without dissent.

Meeting Adjourned –8:11 p.m.

Respectfully Submitted, Terea Eid 2023-2024 Secretary, BHS Booster Club.

MAIN BOOSTERS EXECUTIVE BOARD: Brian Sanders (president@bhsboosters.org), Matt Balgeman (vicepresident@bhsboosters.org), Martha Farabaugh (treasurer@bhsboosters.org), Dawn Engels (assttreasurer@bhsboosters.org), Terea Eid (secretary@bhsboosters.org)