

## **Bartlett High School**

### **Booster Club**

### **Meeting Minutes**

Meeting Date: May 20, 2024

Meeting Location: BHS Library

Start Time: 7:00 pm

**Presiding:** Brian Sanders (President)

**Officers Present:** Martha Farabaugh (Treasurer), Dawn Engels (Asst. Treasurer), Terea Eid (Secretary)

**Directors Present:** Brian Sanders (Band), Tracy Rodriguez (Baseball, Boys Swimming), Terea Eid (Cross Country, Boys Track), Erica Pizzuti (Dance proxy), Cindy Johnson (Fine Arts), Stephanie Hubbard (Football), Elizabeth Ryniec (Golf), Kelly Ryan (Softball), Dawn Engels (Wrestling)

**BHS STAFF/Parents/Visitors:** Jeff Bral (Athletic Director)

Called to Order at 7:07 pm by Brian Sanders (President)

#### **APRIL MEETING HIGHLIGHTS/ REVIEW - Brian Sanders:**

- Summer camps are posted. The gym floor is being refinished during the summer so that delayed some of the scheduling.
- There will be an Activities Director hired for next year. More details to come as to their role.
- We have a new Booster credit card which will be used only by the treasurer.
- Remember to fill out deposit slips (there are some large unclaimed deposits).
- Our new tax exemption was delayed but is now posted on the website.

**MOTION** by Ryniec

Move to accept April meeting minutes. Seconded by Rodriguez and passed without dissent.

#### **PRESIDENT'S REPORT – Brian Sanders:**

The proposed slate for next year's Main Boosters Executive Board positions is as follows:

President - Brian Sanders

Vice Presidents - Dawn Engels, Kelly Ryan

Treasurer - Theresa Friedman

Assistant Treasurer - Matt Balgeman

Secretary - Terea Eid

In order to allow this slate of candidates, a one year bylaw amendment will need to be voted on to allow two candidates into the vice president role and to note that the assistant treasurer role will involve membership only and will not include check writing capabilities (as Matt Balgeman is treasurer for band).

**MOTION** by Rodriguez

Move to amend bylaws to allow two vice presidents and limit the assistant treasurer role to membership responsibilities only, excluding check writing capabilities. Seconded by Ryniec and passed without dissent.

### **TREASURER'S REPORT –Martha Farabaugh**

**Main** \$187,695.39

**Concession** \$6,173.89

**Complex** \$102,630.70 (additional \$68,000 rolled over again into a CD)

- Please cash checks from the treasurer within 7 days of receipt for best practices.
- Clubs selling concessions need to track their expenses and profits and submit that to the treasurer.

**ACTION ITEM** Entire Board

Determine protocols for clubs selling concessions and requirements for submitting profits.

- Message the secretary as soon as possible and provide the contact information for your club's director and treasurer for the upcoming year. This should be done by July, if possible.
- Individual clubs are not allowed to have their own bank accounts.
- Coaches do not have access to Booster funds and cannot dictate how those funds are spent.
- IHSA rules must always be followed when spending Booster funds (ie: senior gifts).
- If clubs need the treasurer to pay for large purchases (football inquired about catering multiple times a week next year), as much heads up as possible needs to be given to the treasurer.
- Club statements will be sent out soon.

Special note: The board would like to thank Martha for her last two years serving as treasurer!

## **ATHLETIC DIRECTOR'S REPORT – Jeff Brai**

- Coaches cannot give out parent email addresses to Booster directors.
- **Softball:** a win again South Elgin on Wednesday will take them to the championship
- **Baseball:** vs. South Elgin at Geneva
- **Boys Volleyball:** lost their first round in the Regionals tonight
- **Girls Track:** Elsie got 23rd in discus at state
- **Boys Track:** A lot of PRs at sectionals, but no state qualifiers
- **Girls Soccer:** lost to Glenbard West in double overtime
- **Badminton/ Tennis:** both had state qualifiers
- **Fine Arts:** “Little Women” just finished
- **STEM Academy:** Showcase tonight and tomorrow
- Interviews for the Activities Director begin this week. A lot of in house candidates.
- Camps are open and free this year. The budget that gets announced soon will determine if camps will still be free next year. On the school site, go to “resources” to see the camps.
- Prom was successful, no issues.
- New BHS principal should be announced soon.
- Fireworks will be at the senior sunset this Friday around 9:00 at the stadium.j
- Senior lunch is on Friday.
- There are 2 new 10X10 sheds to give more storage to outdoor sports.
- We will have a second full time trainer starting on August 1st.

### **ACTION ITEM:** - Engels

Post on FB about fireworks.

## **SECRETARY REPORT: - Terea Eid**

- It is recommended for clubs to start a gmail account for their clubs that can be passed on from one director to the next. This will provide more continuity within the club and between the club and Executive Board as well.
- There is a new shelving unit in the cage to provide more storage for clubs that are interested. Clubs are reminded to leave the cage as they find it and return items in a timely manner.
- If you would like to add sport specific spirit wear for your club to the main booster shop, please message Terea.
- If you are interested in managing your club's page on the website, reach out to Terea to schedule a tutorial.

## **COMMITTEE REPORTS:**

### ● **SCHOLARSHIP COMMITTEE**

There will be three Booster scholarships awarded this year, instead of two. This was proposed by the Scholarship committee (Rodriguez, Ryniec, Engels) and the Executive

Board approved funds for three scholarships. Recipients will be announced at the senior banquet on May 24th. Dawn Engels will be in attendance to pass out the scholarships.

**ACTION ITEM:** - Eid

Add a page on the website to include scholarship recipients. Reach out to Filomena to let her know Dawn is attending.

**ACTION ITEM:** - Eid

Sign out sheet for items in the cage.

**ELECTIONS 2024-2025 MAIN BOOSTERS EXECUTIVE BOARD:**

Slate of candidates:

President: Brian Sanders

Vice Presidents: Dawn Engels and Kelly Ryan

Treasurer: Theresa Friedman

Assistant Treasurer: Matt Balgeman

Secretary: Terea Eid

**MOTION:** Rodriguez

Motion to approve the slate of Main Booster Executive Board candidates for 2024-2025 school year. Seconded by Ryniec and passed without dissent.

**OPEN DISCUSSION ITEMS:**

**CLUB REPORTS:**

**Band-** No report

**Baseball** – No report

**Basketball (Boys)-** No report

**Basketball (Girls)-** No report

**Cheer-** No report

**Cross Country** - No report

**Dance-** No report

**Fine Arts** –No report

**Football** – No report

**Golf Boys** – No report

**Lacrosse (Girls)**– No report

**Soccer (Boys)** – No Report

**Soccer (Girls)** – No Report

**Softball** – No report

**Student Council** – No Report

**Boys Swimming** - No Report

**Girls Swimming** – No Report

**Track Girls** – No Report

**Track Boys** – No Report

**Volleyball Girls** – No Report

**Wrestling** – No Report

Next Meeting - July TBD

**MOTION** by Rodriguez.

Move to adjourn meeting.

Motion seconded by Ryniec and passed without dissent.

**Meeting Adjourned** –8:00 p.m.

Respectfully Submitted, Terea Eid 2023-2024 Secretary, BHS Booster Club.

MAIN BOOSTERS EXECUTIVE BOARD: Brian Sanders ([president@bhsboosters.org](mailto:president@bhsboosters.org)), Matt Balgeman ([vicepresident@bhsboosters.org](mailto:vicepresident@bhsboosters.org)), Martha Farabaugh ([treasurer@bhsboosters.org](mailto:treasurer@bhsboosters.org)), Dawn Engels ([assttreasurer@bhsboosters.org](mailto:assttreasurer@bhsboosters.org)), Terea Eid ([secretary@bhsboosters.org](mailto:secretary@bhsboosters.org))