

# Home for the Holidays, an Art & Craft Show Frequently Asked Questions...



**Please read all as changes have been made since last year.**

## **Q. Where do the fees that we paid go?**

A. This craft and vendor show is run by the Bartlett High School Fine Arts Boosters. The money goes directly back to the students in providing materials for Fine Arts classes and activities, capital improvements to the auditorium including lighting/sound, and to offset costs for trips that they take to further enhance their educational experiences.

## **Q. I have a business that offers services to patrons. May I participate?**

A. Home for the Holidays Craft and Vendor show is a PRODUCTS based show. We allow crafters and artisans. We also allow businesses like Avon, Tupperware, etc. only if the patrons can walk away with product. This is not the venue for selling people on services like chiropractic care, business opportunities, etc.

## **Q. Can I have my booth next to my friend's?**

A. If you would like to have a booth that is next to someone else we recommend that you put your requests together in one envelope. Please mark both forms that you want to be next to the other crafter/vendor.

## **Q. Will there be someone there to assist me with loading in and out of the building?**

A. Yes, we will have students available to help you. We will make sure to hold or have the doors propped open to make the load in and out easier to manage. You must stop at the check-in table before going to your space. **Additional unloading information will be provided at a later date. Our committee is working on making improvements.**

## **Q. Will there be someone available to watch my booth so I can eat or use the restroom?**

A. Unfortunately with the insurance restrictions we are unable to provide this service. We recommend that you have a friend with you or ask the vendor next to you.

## **Q. Will there be coffee for those participating?**

A. Yes, we will have coffee available in the morning. Crafters/vendors will receive a ticket for a free coffee or water.

## **Q. Will there be food available for purchase?**

A. Yes, there will be food available to purchase, however if you have special dietary needs we recommend that you pack your food from home and bring it with you (please do not bring anything in glass containers). Food selection will be limited to normal concession style food and drinks. Payment will be in cash only. We will have students coming around to take and deliver food orders.

## **Q. Do I need to cover my tables?**

A. Yes, we ask that you cover your table or the table that you order to make the event more appealing.

## **Q. What type of merchandise is sold?**

A. The emphasis of the show is handcrafted items. In the past, everything from wood crafts, candy, jewelry, handmade clothing items, silk floral arrangements and other imaginative items have been offered by our crafters. This is not a juried show. Home based products are also allowed making up approximately one quarter to one third of our show.

## **Q. How many crafters participate?**

A. We generally have about 100-160 crafters participating.

## **Q. How are crafters selected?**

A. Applications are accepted on a first come first accepted basis until we reach a maximum number.

## **Q. I make candles; may I light them to demonstrate?**

A. No, the Fire Marshal strictly forbids any, and all open flames no matter the intension, or use.

## **Q. Do I need a license to sell items at your show?**

A. We strongly suggest you purchase a license, however the burden of proof is up to you the exhibitor.

**Q. I have submitted an application to the show, but I have not yet heard if I have been accepted, how will I know I am so I can get stuff ready for the show?**

A. Exhibitors who apply will be sent an email receipt within one week of the application being received. Receipts will be mailed if no email address was given. We will follow up approximately one week before the show with any other specific information you will need. Please remember that our committee is made up of many volunteers who donate their time, although it isn't a full time job, we make every effort to be prompt as possible, so please be patient with us.

**Q. Will booth assignments be sent out prior to the show?**

A. We will be sending out booth assignments before the show. We will also include what door to go in. Upon arriving at the high school when unloading you should stop at the check-in table BEFORE you proceed to your spot.

**Q. Is there free Wi-Fi within the building so that I can complete credit card purchases?**

A. There is Wi-Fi within the building, however, it can be spotty at times. We encourage all vendors to make sure that they have good coverage through their carrier to process credit card purchases and also recommend the acceptance of checks. We will promote cash and carry as the method of payment at the event.

**Q. Is there a raffle?**

A. Yes, we will have a raffle. We are requesting that crafters/vendors donate an item from their booth as raffle prizes. We suggest you attach your business card to item to help promote your business. We are a non-profit 501(c)3 organization and can provide a letter for your tax deductible donation.

Questions? Contact Yvonne Mundorf at [bhsartcraftshow2016@gmail.com](mailto:bhsartcraftshow2016@gmail.com) or 630-213-0183