

Bartlett High School

Booster Club

Meeting Minutes

Meeting Date: August 21, 2023

Meeting Time: 7:00 pm – BHS Library

Start Time: 7:02 pm

Presiding: Brian Sanders (President)

Officers Present: Brian Sanders (President), Martha Farabaugh (Treasurer), Dawn Engels (Asst. Treasurer), Terea Eid (Secretary)

Directors Present: Brian Sanders (Band), Tim Stankus (Baseball), Mindy Searce (Boys Basketball), Karen Linkevich (Girls Basketball), Liz Desarden (Girls Basketball), Terea Eid (Cross Country, Boys Track), Andrea Crone (Fine Arts & Speech), Christine Preissig (Boys Soccer), Kelly Ryan (Softball), Kristen Gac (Student Council), Kirsten Fletcher (Girls Swimming), Dawn Engells (Wrestling)

BHS STAFF/Parents/Visitors: Joy Pelz (Boys Basketball), Ken Ratajczyk (Baseball), Traci Rodriguez (Boys Baseball)

Called to Order at 7:02 pm by Brian Sanders (President)

Meeting Minutes: Motion to approve May minutes (Liz Desarden); Second by (Andrea Crone); Motion passed

PRESIDENT'S REPORT – Brian Sanders: Boosters are a separate entity from the school, however, clubs need to keep school rules in mind when working to support the students.

Main Boosters: provides support for individual clubs in various ways:

Financial clearing house: Main boosters maintains financial accounts for participating clubs and maintains 501c3 tax exempt status.

Liaison with school: Main Boosters helps activities be aware of School District U-46 rules (specifically District Policy #8.090 School Board Policy for Booster Groups). Main boosters facilitate relationships with the principal, athletic director, faculty, and coaches.

Special Projects: Main boosters may run fundraisers or take on special projects during the school year. Two \$1000 booster scholarships are also awarded each year.

Innovative Ideas: Main Boosters encourage new ideas, however, Main Boosters need to be part of the brainstorming process with individual groups in case certain parameters must be taken into account or school representatives need to be involved. All new ideas should begin with an email to the entire executive board.

Membership: Memberships can be purchased on the booster website. Club presidents must be a paid booster member. Club directors serve as the liaison to the Main Boosters must also be a paid booster member (note: one person may serve as a clubs' president and director). Volunteers in your club are strongly encouraged to be paid booster members, and must be paid members if they are handling finances. A paid membership, as well as a student in the particular activity, are required for a parent to have voting rights within a certain booster group.

Financial Guide: Banking is done at BMO in Bartlett. Each club can make deposits but must log deposits using the online form (under the "financial tab" on the website). If this step is missed, money will not be allocated to the appropriate club. Check requests are also submitted online (also under the "financial tab"). Please allow at least 7 days for checks to be processed.

Concessions: If your club is interested in selling concessions, please contact the Main Boosters executive board. Main boosters assist with health permits and equipment. Main Boosters take a percentage of concession profit to offset permit and equipment costs. There is a separate bank account for concession transactions.

Purchases: There is a tax exemption on the website (under "Documents" then "Financials") for individual clubs to use. There is also a Sam's club card available upon request.

Fundraisers: All club fundraisers should be registered (under "Documents" then "Club/Team Fundraisers"). Fundraisers cannot be mandatory for your club.

Advertising: Main Boosters has some opportunities to sell advertising space. Please email the executive board if your club is interested in selling advertising space.

Senior Gifts: Gifts are to not exceed \$75 for the year in order to be in compliance with IHSA.

Hawkfest: Main Boosters approved an expense of \$4000 for fireworks. Changes to the normal format for Hawkfest were made due to concerns by the Village of Bartlett.

TREASURER'S REPORT –Martha Farabaugh

Main \$160,327.58

Concession \$3552.30

Complex \$98,923.55 (\$65,000 in a CD; balance remaining \$33,923.55)

Individual club financial reports will be emailed to club directors. The Booster Club Financial Guide for Individual Clubs document was shared in hard copy with those present and discussed. That document is also linked here: [Booster Club Financial Guidelines for Individual Clubs](#)

ATHLETIC DIRECTOR'S REPORT- emailed by Jeff Bral and read by Brian Sanders There are many openings for coaches on the U-46 website. Pay for these positions is stipulated by the Elgin Teachers Association. All new athletes must attend the upcoming target meeting. Club booster accounts and coach accounts for those clubs must be kept separate at all times.

SECRETARY REPORT - Terea Eid email to request website updates for your clubs. Storage space is available for clubs in our booster cage at school upon request.

CLUB REPORTS:

Band- Brian Sanders: two upcoming fundraisers (bowling - Nov; trivia night - Feb.)

Baseball – No report

Basketball (Boys)- Joy Pelz: interested in square for online concession transactions

Basketball (Girls)- No report

BPAC – No Report

Cheer- No Report

Choir – No report

Cross Country - No report

Dance- No Report

Fine Arts –Andrea Crone: Craft show (10/21); Take a seat fundraiser for upcoming shows

Football –No Report

Golf Boys – Liz Ryniec: first year kids got cut from team; 3 fundraisers (drive-a-thon; golf club raffle; 9/13 - Chipotle)

Gymnastics- No Report

HOSA– No Report

Lacrosse (Boys)- No Report

Lacrosse (Girls)-

Mock Trial – No Report

Orchestra – No Report.

Soccer (Boys) – Christine Preissig: Dogfather fundraises (8/21 & 9/13)

Soccer (Girls) – No Report

Softball – No Report

Student Council – Kristin Gac: Hawkfest (9/26); Booths 5-7:50 (9/27) parade 6:30; powder puff game 7:15. Applications for Hawkfest booths will be emailed this week.

Boys Swimming - No Report

Girls Swimming – No Report

Track Girls – No Report

Track Boys- No Report

Volleyball Boys –No Report

Volleyball Girls – No Report

Wrestling -No Report

Old & New Business- none

The Next General Booster Board Meeting - Next meeting - September 18, 2023

Meeting Adjourned –8:30

Respectfully Submitted, Terea Eid 2023-2024 Secretary, BHS Booster Club.

MAIN BOOSTERS EXECUTIVE BOARD: Brian Sanders (president@bhsboosters.org), Matt Balgeman (vicepresident@bhsboosters.org), Martha Farabaugh (treasurer@bhsboosters.org), Dawn Engels (assttreasurer@bhsboosters.org), Terea Eid (secretary@bhsboosters.org)