

# **Bartlett High School**

## **Booster Club**

### **Meeting Minutes**

Meeting Date: April 21, 2025

Meeting Location: BHS Library

Start Time: 7:00 pm

**Presiding:** Brian Sanders (President)

**Officers Present:** Theresa Friedman (Treasurer), Dawn Engels (Vice President), Kelly Ryan (Vice President), Matt Balgeman (Asst. Treasurer), Terea Eid (Secretary)

**Directors Present:** Brian Sanders (Band), Karen Linkevich (Girls Basketball), Liz Desarden (Girls Basketball), Dawn Arms (Cheerleading), Terea Eid (Boys Cross Country, Boys Track), Megan McBrearty (Dance), Owen Burnitt (Flag Football), Elizabeth Ryniec (Golf), Mallory Menacker (Girls Lacrosse), Shauna Ernst (Girls Soccer), Tracy Rodriguez (Boys Swimming), Kirsten Fletcher (Girls Swimming), Julie Netzel (Girls Track), Jen King (Orchestra, Fine Arts Proxy), Dawn Engels (Wrestling)

**BHS STAFF/Parents/Visitors:** Penny Walter (Boys Track/Cross), Nazira Collins (Girls Swimming), Brandi Ramundo (Boys Golf), Brandy Henricksen (Boys Golf),

Called to Order at 7:07 pm by Brian Sanders (President)

### **HIGHLIGHTS FROM LAST MONTH'S MEETING (MARCH 17)**

#### **END OF SEASON PARTIES**

**We had a long discussion on end of season party best practices at last month's meeting. These are in the meeting minutes, but I'm also including them here. Please take a minute to look these over and let us know if you have any questions.**

- Athletes should not be charged for attending their awards ceremony.
- Booster funds should be spent on athletes, not parents. However, you should make your event family friendly. You can ask for a fee from parents as a way to cover their meal costs, but they should not be expected to pay. Think about having low cost family friendly options (i.e. an option to attend but not eat, or choose a more casual venue).
- Remember that when you are choosing a location, make sure that it will fit your entire team and their parents.

- It should never be the case that families are not attending due to costs. Other options to make your event more economical include hosting the awards at school (free), having a potluck meal and making it desserts only. If you don't have the funds to cover your athletes at a restaurant or venue, then you should make your event one that fits your budget or fundraise appropriately to support that event.
- As you lead the group, be considerate of the entirety of the team (athletes, families and coaches).
- Coaches should be consulted before plans are made.
- Plan your events well ahead of time and ask for feedback.
- ALCOHOL: If you are at a venue that allows alcohol, that cannot be purchased with Booster money (even as a flow through). Also avoid having open pitchers so that kids do not help themselves at your event.
- Really try to communicate to families what the event will entail

**MOTION** by Ryniec

Move to approve March Meeting Minutes

Seconded by Burnitt and passed without dissent.

#### **PRESIDENT'S REPORT – Brian Sanders:**

- Please register all fundraisers. This helps us if any issues arise. This past week a concerned parent reached out about a fundraiser and the fundraiser wasn't registered. This fundraiser had to do with a spirit wagon fundraiser. Remind parents that we are a Booster club and not the school. This means that **raffle tickets should not be sold by the students**, but rather the parents as they are the parent organization. Any types of fundraisers run by your Booster club should be led by the parents, not the students.

#### **VICE PRESIDENT'S REPORT – Dawn Engels:**

##### **Review of best practices for end of season parties**

**Athletes should never have to pay for the end of season celebration**

- Offer ways for parents to attend end of season parties without having to pay fees (i.e. not eating; if parents are eating, they should contribute since Booster funds are for students).
- We don't want families missing the events because of cost
- If you need ideas for where to have your end of season events, reach out to the main board.
- Make it as positive of an experience as possible.
- Be overly communicative so students and families know what to expect

#### **TREASURER'S REPORT –Theresa Friedman**

**Main** \$154,743.59 (less than \$20,000 is in the Main Boosters discretionary money and the rest is split across 42 club/activity subaccounts)

**Concession** \$7,598.65

**Complex** \$35,607.13 money market account (2.3%), \$71,265.98 in 13 month CD (4.784%)

- Monthly club account reports are coming from Quickbooks (search for this in your inbox and spam before you message to say you haven't received your report)
- If you set up a group gmail account, this helps treasurer not have to update that each time. You can also set up key words to have certain items forwarded to others in your group.
- When possible have restaurant fundraiser checks sent to your house so you can make the deposit and fill out the form and make sure the money gets allocated to your club

#### **ATHLETIC DIRECTOR'S REPORT – Jeff Brai**

- Spring sports going well
- BHS/ EHS track meet was a success thanks to Boosters
- BHS is not hosting any post season events - IHSA gave us a break
- Omella (new payment system) is working well. BHS and Boosters have to have separate accounts
- May meeting will have discussion about Wall of Fame

#### **SECRETARY'S REPORT – Terea Eid**

Please continue setting up your club gmail accounts if possible. They really make things easier for you club and for Main Boosters.

#### **COMMITTEE REPORTS:**

- SCHOLARSHIP COMMITTEE  
We got the scholarship applications. Our review group (Burnitt, Netzel, Rodriguez) will start looking at those. Awards on May 23 at 10:30.
- INVESTMENT COMMITTEE  
If anyone would like to look into investment options or best practices for some of the Boosters large reserves of money, please contact the Main Board.
- STAFF APPRECIATION Please share the link with your clubs. If you'd like to set up or help the day of (May 6) Please message [secretary@bhsbooster.org](mailto:secretary@bhsbooster.org).
- VOTING COMMITTEE As of now, this is not needed. If any other interest arises in the next week, we will get a committee together.
- MAIN BOOSTERS CANDIDATES FOR 2025-2026  
Penny Walter (Secretary)  
Theresa Friedman (Treasurer)  
Kelly Ryan (Vice President)  
Dawn Engels (President)

Think of inviting others from your groups that might be a good person to join. It's never too late!

#### **CLUB REPORTS:**

**Band**- No report

**Baseball** – No report

**Basketball (Boys)**- No report

**Basketball (Girls)**- No report

**Cheer**- No report

**Cross Country** - No report

**Dance**- No report

**Fine Arts** – (King) Tech week now. Feeding 120 students (feed them all three nights). Meet and Greet with about 30 kids on Saturday, 45 adults. Selling t-shirts, light up wands, shell grams at the show. Purchased senior recognition ribbons for senior nights and graduation. Craft fair Oct. 18. Will register that soon. Visual arts showcase on May 9. Awards will be given to students. This year awards will be in the Auditorium (less crowded). Parent volunteers are needed to protect artwork in hallways. This year, payment for the craft fair will be on Boosters page, to hopefully keep any potential scams as in past years from occurring. Be aware that there have been scams in the past. When we post on FB, we will silence the comments because this has caused some of the issues.

**Flag Football** - No report

**Football** – No report

**Golf Boys** – (Henricksen) 2-5 on July 4th, 4 hours at beer tent, but need 10 volunteers (girls lacrosse is interested in joining). For beer tent: decorate signs and bring tip jars. Jersey Mikes fundraiser last week of school

**Lacrosse (Girls)**– No report

**Soccer (Boys)** – No report

**Soccer (Girls)** – No report

**Softball** – No report

**Student Council** – No report

**Boys Swimming** - No report

**Girls Swimming** – No report

**Track Girls** – No Report

**Track Boys** – No Report

**Volleyball Girls** – No report

**Wrestling** – No report

**MOTION** by Rodriguez

Move to adjourn meeting.

Motion seconded by Ryniec and passed without dissent.

Meeting Adjourned at 7:41 p.m.

**Next Meeting - May 19, 2025.**

Respectfully Submitted by Terea Eid - Secretary, 2024-2025 BHS Booster Club Executive Board.

MAIN BOOSTERS EXECUTIVE BOARD: Brian Sanders ([president@bhsboosters.org](mailto:president@bhsboosters.org)), Dawn Engels ([vicepresident@bhsboosters.org](mailto:vicepresident@bhsboosters.org)), Kelly Ryan ([vicepresident@bhsboosters.org](mailto:vicepresident@bhsboosters.org)), Theresa Friedman ([treasurer@bhsboosters.org](mailto:treasurer@bhsboosters.org)), Matt Balgeman ([assttreasurer@bhsboosters.org](mailto:assttreasurer@bhsboosters.org)), Terea Eid ([secretary@bhsboosters.org](mailto:secretary@bhsboosters.org))

