

## **Bartlett High School**

### **Booster Club**

### **Meeting Minutes**

Meeting Date: April 15, 2024

Meeting Location: BHS Library

Start Time: 7:00 pm

**Presiding:** Brian Sanders (President)

**Officers Present:** Matt Balgeman (Vice President), Martha Farabaugh (Treasurer), Dawn Engels (Asst. Treasurer), Terea Eid (Secretary)

**Directors Present:** Brian Sanders (Band), Tracy Rodriguez (Baseball, Boys Swimming), Terea Eid (Cross Country, Boys Track), Andrea Crone (Fine Arts), Karen Linkenvich (Girls Basketball), Stephanie Hubbard (Football), Kelly Ryan (Softball), Andrew Smolenski (Lacrosse), Dawn Engels (Wrestling)

**BHS STAFF/Parents/Visitors:** Jeff Bral (Athletic Director)

Called to Order at 7:06 pm by Brian Sanders (President)

#### **MARCH MEETING HIGHLIGHTS/ REVIEW - Brian Sanders:**

- Summer camps will be listed soon. The gym floor is being refinished during the summer so that delayed some of the scheduling.
- Boosters will award two \$1000 scholarships next month. Applications due on April 12.
- BHS Main Booster Board elections will be during the May meeting. Please reach out to the board if you have interest in running for a position.
- Additional shelving will be added to the Booster Cage to be able to accommodate more clubs.

**MOTION** by Smolenski

Move to accept March meeting minutes. Seconded by Rodriguez and passed without dissent.

#### **PRESIDENT'S REPORT – Brian Sanders:**

There is an opportunity for clubs to sell advertising space on the football scoreboard and receive some revenue. In the past these spots have sold for \$500 (4 spots total) and the club that sells the space receives half of the revenue.

**ACTION ITEM** - Eid

Send the document with details about ad space to all clubs.

Elections for the main board will be at the next meeting on May 20. We have a board close to aging out with our treasurer leaving this year and three of us leaving next year. It would be ideal if members with younger kids who will be around for more than a year applied for the board. Submit an email to the entire by April 30th if you are interested in a position. Fireworks will be on May 24th at the Senior sunset.

**ACTION ITEM:** - Sanders

Get contract for fireworks to Martha and reach out to Kristen Gac.

**ACTION ITEM:** - Entire board

Look into email addresses for all teams through our Main Booster Google account. Develop director handbook.

**TREASURER'S REPORT –Martha Farabaugh**

**Main** \$190,061.29

**Concession** \$6,173.89

**Complex** \$99,608.86 (additional \$65,000 in a CD)

- We have a new Booster credit card. Only the treasurer will keep the card moving forward for better record keeping.
- There are a few unclaimed larger deposits.
- Remember to always fill out a deposit form online for any deposits you make. The more information you can provide for your deposits will help the treasurer keep the best records possible.
- The deposit form has been updated to include upload buttons for pictures of checks to be deposited and a field for specific information for restaurant fundraisers. The treasurer does not see what checks are deposited on the statement from the bank so pictures of checks will help the treasurer trace checks that have bounced or been unclaimed.
- The Booster computer does not have Windows 10 so this may be causing an issue with sending financial statements to clubs. An update hasn't been performed previously for fear the laptop may crash.
- There was a delay on our new tax exemption certificate because the past treasurer's name was listed, so this had to be resent.
- For 50/50 raffles, fill out a form on the village website. This is a free application.

### **ACTION ITEM** - Farabaugh

Update operating system on Booster laptop.

### **ATHLETIC DIRECTOR'S REPORT – Jeff Brai**

- BHS has state champs from the musical review. There is a meeting tomorrow to discuss how to honor these students
- The boys and girls Flyin Hawk track meets (co-hosted with Elgin) took place this past week.
- BHS is hosting the girls upstate 8 track meet at Elgin
- BHS cannot host track meets because of inadequate areas for the 5 field events.
- BHS hosted the Upstate 8 leadership conference (Kristen Gac coordinated)
- BHS hosted the Literary Fest (Jacqueline Batz coordinated)
- For the first time in awhile, BHS only has 6 open coaching positions. Many coaches have continued on in their roles. Priority is given to ETA members.
- Plant ops is in process of scheduling a \$75,000 gym floor repair this summer. Once decided, camps will be posted.
- The district has been providing free camps with extra Covid money. This may be the last year, however, due to depleting funds. Coaches get paid and clubs are given \$1/hour/kid (but there needs to be proof that kids are coming).
- Baseball and softball will be having their banquets at the same time. This is strongly encouraged due to Title IX. If you get pushback collaborating with your sister sport, reach out to Jeff. A valid exception to collaborating is if your sports don't run consecutively.
- Flag football will be happening in the fall and there will be 25 games. There will likely be 7-9 home games (this will be approved in the next week).
- Non District employees serving as speech team judges need to be brought to Jeff's attention before the event takes place.
- There will be a new Activities Director for next year who may be helping with alumni initiatives.

### **SECRETARY REPORT: - Terea Eid**

- There is a new overflow concessions form on the website for clubs to submit if they are purchasing items from other clubs.
- The July 4th committee has not yet responded regarding beer tent opportunities.
- Clubs are able to put their own club's scholarship applications in the main office scholarship packet.
- Items have gone missing from the cage.
- Any clubs wanting to use their club page on the website can reach out to Terea for a tutorial.

### **ACTION ITEM:** - Eid

Add a place on the fundraiser application form to list the restaurant name, date and time. This will assist Martha with assigning checks and Dawn with making FB posts.

## **COMMITTEE REPORTS:**

- **SCHOLARSHIP COMMITTEE**

The recipients of our two Booster scholarships will be decided by the Scholarship committee (Rodriguez, Ryniec, Engels) and these will be awarded at the senior banquet on May 24th.

## **ACTION ITEM:** Sanders

- **NOMINATING COMMITTEE**

Elections will be in May. We will need a nominating committee if more than one person is running for a position, though some positions can be co-chaired. Smolenski, Farabaugh and Crone have volunteered for this committee.

## **OPEN DISCUSSION ITEMS:**

### **CLUB REPORTS:**

**Band-** No report

**Baseball –**

**Basketball (Boys)-** No report

**Basketball (Girls)-** No report

**Cheer-** No report

**Cross Country -** No report

**Dance-** No report

**Fine Arts –**(Andrea Crone) There is a new board for Fine Arts (3 people). Fine arts boosters gifted \$500 to all clubs that asked for a contribution for their year end celebrations. Some clubs used the funds for summer camps, scholarships and/or decorations. Fine arts boosters also funded ribbons for the kids to wear at graduation. "Little Women " will be in 3 weeks.

**Football –** (Stephanie Hubbard) There are concerns about the future of the Football boosters in terms of leadership and funding. New ideas for revenue are being explored.

**Golf Boys –** No report

**Lacrosse (Girls)–** A family wants to offer a \$1000 district wide scholarship for girls in lacrosse. The Lacrosse Boosters will establish criteria and a selection process that should be documented clearly. BHS Boosters can continue to host the account for girls lacrosse, even if no BHS girls are participating in the sport. A representative for BHS/South Elgin girls Lacrosse just

needs to serve as the liaison/ Director at future BHS Booster meetings. There is a Jimmy Johns fundraiser all week.

**Soccer (Boys)** – No Report

**Soccer (Girls)** – No Report

**Softball** – (Kelly Ryan) April 27th is the Hit-a-thon fundraiser. Mod Pizza fundraiser May 15th.

**Student Council** – No Report

**Boys Swimming** - No Report

**Girls Swimming** – No Report

**Track Girls** – No Report

**Track Boys** – No Report

**Volleyball Girls** – No Report

**Wrestling** – No Report

Next Meeting - April 15, 2024 at 7:00 in the BHS library

**MOTION** by Smolenski

Move to adjourn meeting.

Motion seconded by Rodriguez and passed without dissent.

**Meeting Adjourned** –8:44 p.m.

Respectfully Submitted, Terea Eid 2023-2024 Secretary, BHS Booster Club.

MAIN BOOSTERS EXECUTIVE BOARD: Brian Sanders ([president@bhsboosters.org](mailto:president@bhsboosters.org)), Matt Balgeman ([vicepresident@bhsboosters.org](mailto:vicepresident@bhsboosters.org)), Martha Farabaugh ([treasurer@bhsboosters.org](mailto:treasurer@bhsboosters.org)), Dawn Engels ([assttreasurer@bhsboosters.org](mailto:assttreasurer@bhsboosters.org)), Terea Eid ([secretary@bhsboosters.org](mailto:secretary@bhsboosters.org))