

Bartlett High School

Booster Club

Meeting Minutes

Meeting Date: October 16, 2023

Meeting Location: BHS Library

Start Time: 7:09 pm

Presiding: Brian Sanders (President)

Officers Present: Matt Balgeman (Vice President), Martha Farabaugh (Treasurer), Dawn Engels (Asst. Treasurer), Terea Eid (Secretary)

Directors Present: Brian Sanders (Band) Mindy Searce (Boys Basketball), Karen Linkevich (Girls Basketball), Liz Desarden (Girls Basketball), Terea Eid (Cross Country, Boys Track), Michelle Ornelas-Phalp (Dance), Andrea Crone (Fine Arts), Stephanie Hubbard (Football), Elizabeth Ryniec (Golf), Andrea Smolenski (LaCrosse), Kelly Ryan (Softball), Tracy Rodriguez (Boys Swimming), Dawn Engels (Wrestling)

BHS STAFF/Parents/Visitors: Christine Conwell (Boys Swimming)

Called to Order at 7:09 pm by Brian Sanders (President)

MOTION by Hubbard

Move to accept September meeting minutes.

Seconded and passed without dissent.

PRESIDENT'S REPORT – Brian Sanders:

Fireworks at Hawkfest were canceled due to weather. They have been rescheduled for senior sundown on May 24th.

Concession fees taken by main Boosters from individual clubs who are selling concessions has been 20% of earnings. Main Boosters collects about \$4,000 a year. Main Boosters then spends about \$2,000 a year for permitting and other costs related to running concessions. A decrease to collecting 15% would still give main Boosters about \$1000 as a buffer for any unexpected costs (such as broken equipment) for each year.

MOTION by Searce:

Move to reduce main Booster concession collection fee from 20% to 15%
Seconded and passed without dissent.

If the 15% collection fee is discouraging any clubs from selling concessions, please contact the Executive Board and flexibility on the fee can be waived.

The nacho machine will be purchased next week. Clubs will purchase bags of cheese from main Boosters as needed.

ACTION ITEM: Sanders

Develop a shared calendar on the website for Dine to Donates.

ACTION ITEM: Eid

Develop clear approvals for fundraiser applications.

ACTION ITEM: Eid

Connect club directors to explore potential for shared Dine to Donates.

TREASURER'S REPORT –Martha Farabaugh

Main \$176,150.72

Concession \$7027.17

Complex \$99,093.75 (\$65,000 in a CD)

Please keep receipts on the same check request form for a similar line item in your budget (ie: concessions, senior gifts, end of year party). Even though there is the ability to attach multiple receipts to a singular check request form, make sure you submit an individual check request form for each separate budget line item for best accounting practices.

MOTION by Farabaugh

Move for Executive Board to approve an expense exceeding \$1500 for the upcoming golf banquet.

Motion approved without dissent.

There are two unclaimed Pasta Mia charges from December 13, 2022 (\$98.00) and January 10, 2023 (\$42.00). Boys basketball confirms \$98.00 was their expense.

ACTION ITEM: Farabaugh

Tax exemption form needs to be renewed by April.

ATHLETIC DIRECTOR'S REPORT – Jeff Bra

The role of the Athletic Director is to serve as a liaison between Boosters and Bartlett High School. The Athletic Director is not part of the Booster board and does not make decisions regarding Booster procedures.

Indoor Hawkfest this year generated more income than past years.

Rain caused some changes to sports this past week in an effort to preserve fields.

Girls volleyball will host a super sectional at BHS on November 3. Girls tennis was just short of qualifying for state.

Next year our conference will be Upstate 14 with 4 new schools added. The conference will now include West Aurora, Riverside Brookdale, Elmwood Park and Ridgewood. There will be a West division which includes all five U-46 high schools as well as Aurora East and Aurora West. All other schools will be in the East division. Not all schools will play each other, but schools will play all teams in their division in addition to a few from the other division.

Winter sport registration is open.

District U-46 is looking at new models for financing clubs and sports. Currently, the Athletic Director receives \$70,000 a year to finance all clubs and athletics at Bartlett High School. This money needs to be spent by April, which leaves a gap through the end of the year if financial needs arise. Participation numbers could potentially be factored into the financing.

Uniforms need to be purchased from an approved U-46 vendor.

CLUB REPORTS:

Band- No report

Baseball – **MOTION** (Rodriquez) Move for the Executive Board to approve baseball to expenditure of up to \$3,300 for practice gear. Motion approved without dissent. **MOTION** (Rodriquez) Move for the Executive Board to approve baseball expenditure of \$2,200 for the end of season banquet. Motion approved without dissent.

Basketball (Boys)- No report

Basketball (Girls)- No report

BPAC – No Report

Cheer- No Report

Choir – No report

Cross Country - No report

Dance- No Report

Fine Arts –(Andrea Crone) The craft show is this Saturday from 9-3. This is the fine arts main fundraiser. The take a seat fundraiser, where people can pay \$100 for a chair plaque in the theater is also taking place. “Anastasia” will be the week before Thanksgiving.

Football –(Stephanie Hubbard) The spirit wagon ends at Bannerman’s tomorrow. The Savers fundraiser ends on Saturday. BHS beat SEHS for the slushie showdown at Atlas Chicken. Football is requesting the reinstatement of the weekend HOCO parade.

Golf Boys – (Elizabeth Ryniec) 4 players made all conference. 8 players made academic all conference. Due to the success of the PXG fundraiser, the golf team won a party for 10. This was donated to the girls’ golf team since the boys team is too large. Golf would like to recruit more players for next year.

Gymnastics- No Report

HOSA– No Report

Lacrosse (Boys)- No Report

Lacrosse (Girls)–

Mock Trial – No Report

Orchestra – No Report.

Soccer (Boys)– No Report

Soccer (Girls) – No Report

Softball– No Report

Student Council – No Report

Boys Swimming - No Report

Girls Swimming – No Report

Track Girls – No Report

Track Boys- No Report

Volleyball Boys –No Report

Volleyball Girls – No Report

Wrestling - (Dawn Engels) Last Saturday was "Test of the Best". This was the first year women were included. Emma Engels won 11-4.

Old & New Business- none

Next Meeting - November 20, 2023 at 7:00 in the BHS library

MOTION by Ryniec

Move to adjourn meeting.

Motion seconded and passed without dissent.

Meeting Adjourned -8:51

Respectfully Submitted, Terea Eid 2023-2024 Secretary, BHS Booster Club.

MAIN BOOSTERS EXECUTIVE BOARD: Brian Sanders (president@bhsboosters.org), Matt Balgeman (vicepresident@bhsboosters.org), Martha Farabaugh (treasurer@bhsboosters.org), Dawn Engels (asstreasurer@bhsboosters.org), Terea Eid (secretary@bhsboosters.org)